

*Queen's Park C.E/U.R.C  
Primary School*



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Primary School**

*Privacy Notice*

## Privacy Notice - Data Protection Act 1998

We, Queen's Park C.E/U.R.C. Primary School are a data controller for the purposes of the Data Protection Act. We collect information from you and may receive information about your child from their previous school and the Learning Records Service. We hold this personal data and use it to:

- Support teaching and learning;
- Monitor and report on progress;
- Provide appropriate pastoral care, and
- Assess how well the school is doing.

This information includes your child's contact details, national curriculum assessment results, attendance information and personal characteristics such as ethnic group, any special educational needs and relevant medical information. If your child is enrolling for post 14 qualifications we will be provided with your unique learner number (ULN) by the Learning Records Service and may also obtain from them details of any learning or qualifications you have undertaken.

*We will not give information about your child to anyone outside the school without your consent unless the law allows us to.*

We are required by law to pass some information about your child to the Local Authority and the Department for Education (DfE)

If you want to see a copy of the information that we hold and/or share, please contact

Mrs Justine Kellett

If you require more information about how the Local Authority (LA) and/or DfE store and use information, then please go to the following websites:

<http://www.sthelens.gov.uk/>

<http://media.education.gov.uk/assets/files/doc/w/what%20the%20department%20does%20with%20data%20on%20pupils%20and%20children.doc>

<http://www.education.gov.uk/researchandstatistics/childrenandyoungpeople/a0064391/who-the-department-passes-pupil-data-to>

If you are unable to access these websites information can be obtained from the LA or DfE by contacting:

- System & Information Management  
Officer, Internal Audit  
St. Helens  
Council Town  
Hall Victoria  
Square St.  
Helens  
Merseyside  
WA10 IHP

Website: [www.sthelens.gov.uk](http://www.sthelens.gov.uk)

Email:

[dataprotection@sthelens.gov.uk](mailto:dataprotection@sthelens.gov.uk)

Telephone: 01744 673474

- Public Communications  
Unit Department for  
Education Sanctuary  
Buildings  
Great Smith  
Street London  
SW1P 3BT

Website: [www.education.gov.uk](http://www.education.gov.uk)

Email:

<http://www.education.gov.uk/help/contactus>

Telephone: 0370 000 2288 For more information about young peoples' services, please go to the Directgov Young People page at [www.direct.gov.uk/en/YoungPeople/index.htm](http://www.direct.gov.uk/en/YoungPeople/index.htm) or the LA website shown above.

